



# MEMBERSHIP ENROLLMENT GUIDE



## The National Rebate Incentive Program for ServPro Members

Sign up for a Pro Xtra membership to receive a potential annual rebate on all qualifying pre-tax purchases.\*

### EARN CASH BACK

Participating members with annual net purchases of over \$25,000 will receive a 2% rebate from The Home Depot.\*\*

### GET CREDIT FOR SPEND

Earn your rebate by adding payment methods to your Pro Xtra profile. Purchases made through your saved payment methods help you reach minimum spend.

### COLLECT REWARDS

Receive rebate payments issued based on 6-1 through 5-31 annual spend with payments issued within 60 days of the end of the rebate period.

**Sign up and start saving by visiting [homedepot.com/pro\\_xtra](https://homedepot.com/pro_xtra)**

## CALL 866-333-3551 FOR ASSISTANCE

With membership in Pro Xtra, you get access to benefits tailored specifically for Pros: exclusive savings, dedicated service, job-lot quantities, volume pricing, same-day delivery, and more. It's our way of showing how much we understand your needs and value your business.

\*Accounts must be registered/enrolled through the website above to receive rebate credit. \*\*Must meet minimum rebate period spend of \$25,000 to receive a rebate from The Home Depot. Registration instructions to follow. The storage of account information by The Home Depot will be done in accordance with the PCI Data Security Standard (PCI DSS), which is a multifaceted security standard that includes, but is not limited to, requirements for security management, policies, procedures, network architecture, software design and other critical protective measures. This comprehensive standard is intended to help organizations proactively protect customer account data.

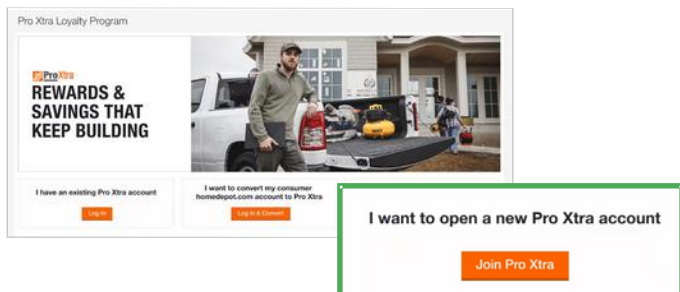
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# ONLINE ENROLLMENT

Register for Pro Xtra with The Home Depot to take advantage of the partnership with SERVPRO.

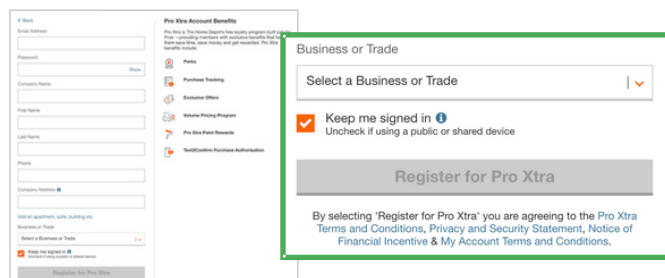
## 1 SIGN UP

Go to [homedepot.com/c/pro\\_xtra](https://homedepot.com/c/pro_xtra) and click “Join Pro Xtra.”



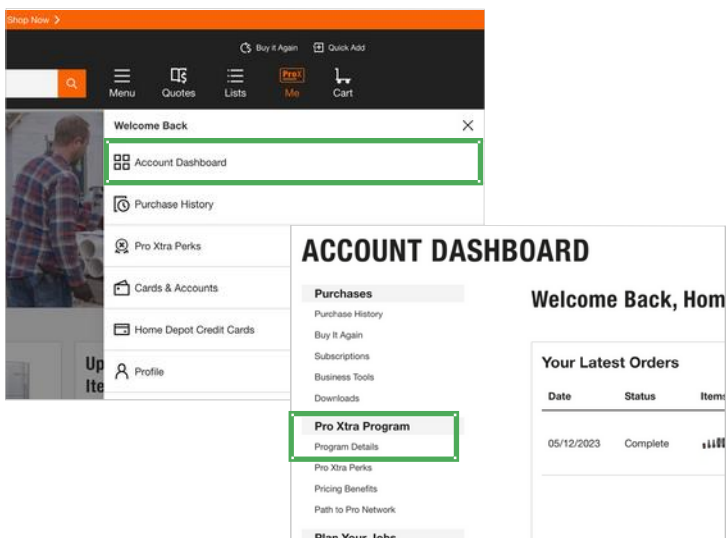
## 2 CREATE ACCOUNT

Enter your company information, select your Business or Trade Type and click “Register for Pro Xtra.”



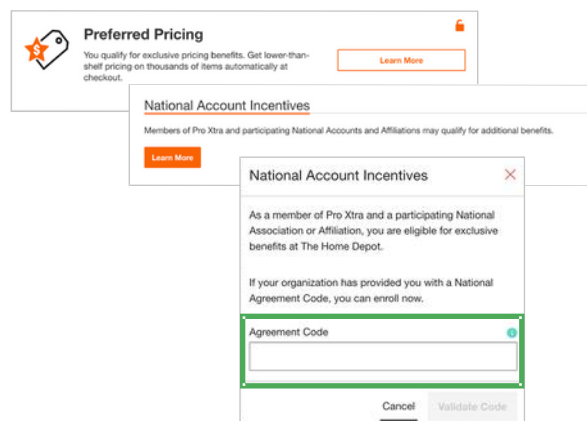
## 3 ACCESS ACCOUNT PROFILE

Select “Account Dashboard” under your profile dropdown and click “Program Details.”



## 4 ADD AGREEMENT CODE

Select “Program Details” on your Account page and click “Learn More” on the Preferred Pricing section. Click “Learn More” under National Account Incentives. Enter agreement code SP to receive rebate.



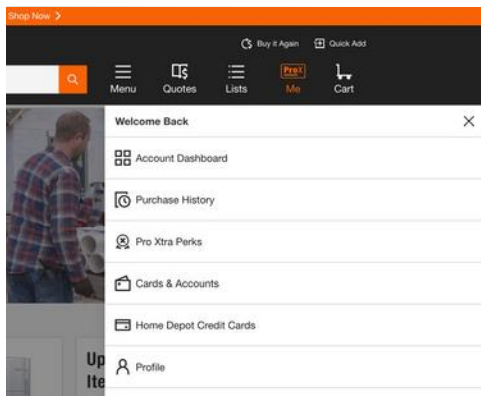
CALL 866-333-3551 FOR ASSISTANCE ENROLL AT  
[HOMEDEPOT.COM/PRO\\_XTRA](https://homedepot.com/pro_xtra)

# ADD PAYMENT METHODS

Add cards to your account to earn credit for your purchases.

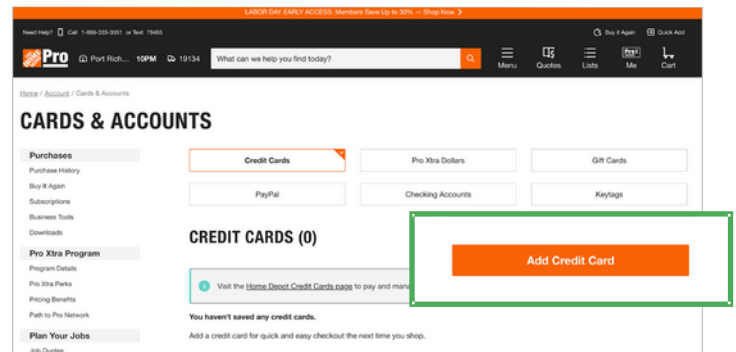
## 1 ACCESS CARDS & ACCOUNTS

Select “Cards & Accounts” under your profile dropdown.



## 2 ADD CREDIT CARD

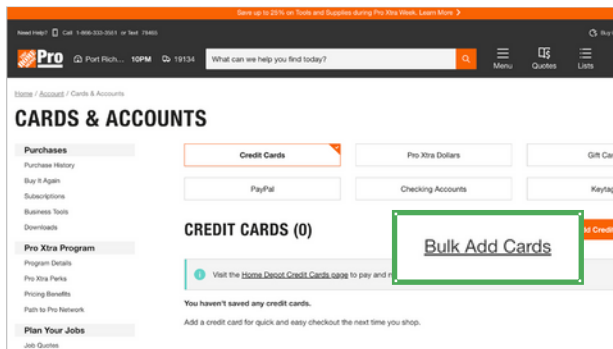
Click “Add Card” and input credit card information to track spend.



Bulk add credit card numbers to an existing account if needed.

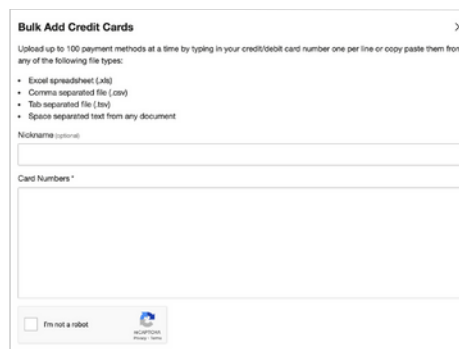
## 1 ACCESS CARDS & ACCOUNTS

Select “Cards & Accounts” under your profile dropdown. Click “Bulk Add Cards.”



## 2 ADD CREDIT CARDS

Input multiple credit card numbers into the “Bulk Add Credit Cards” window.



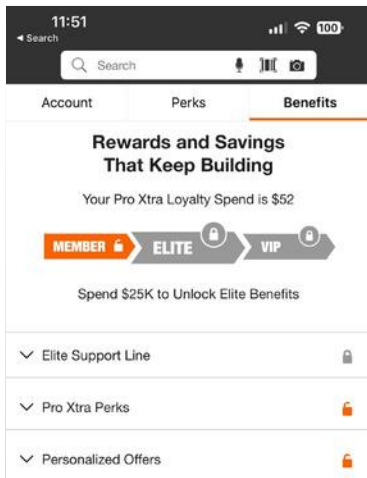
CALL 866-333-3551 FOR ASSISTANCE ENROLL AT  
HOMEDEPOT.COM/PRO\_XTRA

# ADD AGREEMENT CODE ON MOBILE

Download The Home Depot app and log in to your Pro Xtra account.

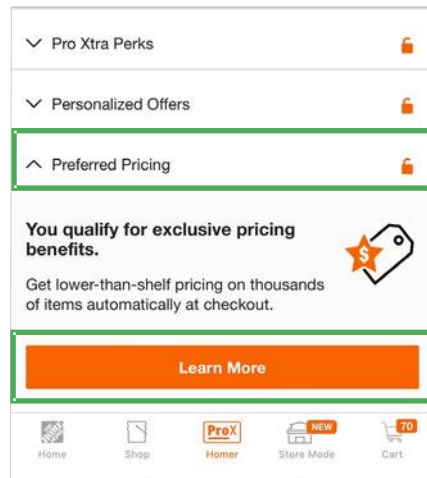
## 1 ACCESS ACCOUNT BENEFITS

Tap the “Benefits” tab and select “Elite.”



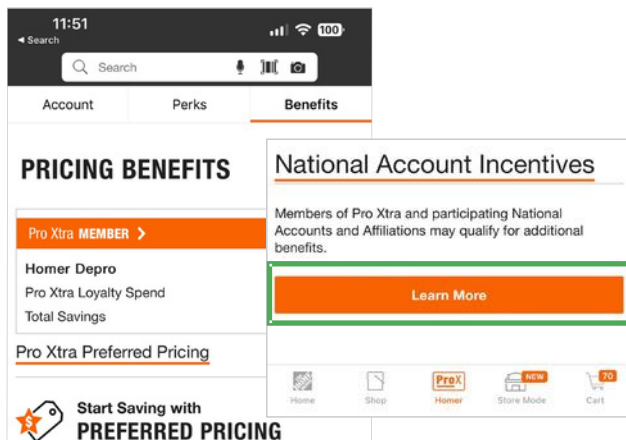
## 2 LOCATE PREFERRED PRICING

Select “Preferred Pricing” then click “Learn More.”



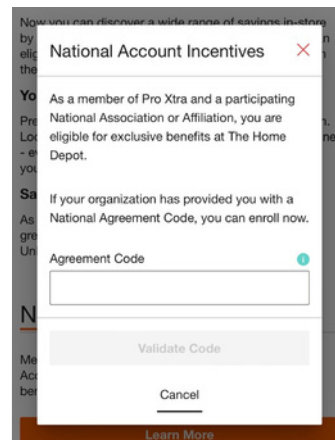
## 3 FIND PRICING BENEFITS

Scroll to “National Account Incentives” and click “Learn More.”



## 4 ADD AGREEMENT CODE

Enter agreement code SP to receive rebate.



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# FREQUENTLY ASKED QUESTIONS

## **1 HOW LONG AFTER I REGISTER DO I BEGIN ACCRUING TOWARD MY REBATE?**

When you enroll in The Home Depot Pro Rewards Program and register at least one tender with the agreement code SP, your rebate will begin to accrue immediately and will earn the rebate for purchases made from the tender registration forward. There is no “look back” to the beginning of the rewards period. Your official registration date is the date you register your first payment tender with the agreement code SP. A payment tender is any registered payment method such as a credit card, checking account, etc.

## **2 WHAT PURCHASES QUALIFY TOWARD THE 2% REBATE?**

All Home Depot pre-tax purchases made following account activation. Rebates will only be earned based upon sales on registered tenders from the time registration through rebate period provided the correct agreement code has been put in Pro Xtra.

## **3 DO I QUALIFY FOR REBATES IF I ALREADY RECEIVE A DISCOUNT?**

Yes. The 2% rebate program is in addition to any volume discount programs you may have.

## **4 WHEN ARE THE REBATES ISSUED?**

The 2% ServPro rebate program is an annual award. There is no maximum to the rebate you can earn.

## **5 IS THERE A MINIMUM SPEND?**

Enrolled members must spend a minimum of \$25,000 every rebate period. Rebate period is based upon 6-1 through 5-31.

## **6 WILL I RECEIVE A CHECK OR A GIFT CARD?**

Rebate payments to participating members will be provided in the form of a check.

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